

## **NATIONAL ARMY MUSEUM COUNCIL**

### **Summary Minutes of the 170 Meeting of the Council on 20 May 2020 by video conference**

#### **Present**

Gen Sir Richard Shirreff (Chair), Lt Gen Sir Simon Mayall, Mr William Wells, Mr Patrick Aylmer, Dr Paul Schreier, Mrs Sabine Vandenbroucke, Ms Jessica Spungin, Mr John Duncan, Mr Guy Perricone, Professor Jonathan Boff.

#### **In Attendance**

Director, National Army Museum, Deputy Director (Operations & Resources), Committee Clerk (Minutes), Mr Mike Robbins, Ms Brenda Hobday, Mr Richard Hughes, Mr Jamie Wilson.

#### **Item 1. Council Administration**

##### **Item 1.1 Chair's Opening Remarks**

The Chair of the New Members Group was introduced as an observer.

##### **Item 1.2 Register of Members' Interests**

The Register was made available in accordance with Charity Commission advice and no amendments or additions were made.

##### **Item 1.3 Apologies for Absence**

Apologies were received from HRH the Duke of Kent, Field Marshal Sir John Chapple and Brigadier Simon Banton.

##### **Item 1.4 Minutes of the Previous Meeting & Matters Arising**

The Minutes were approved and signed off as a true record. The Chair ran through matters arising and the action tracker was updated.

#### **Item 2 Director's Update**

The Director reported the Museum continued to conform with Government guidelines and would reopen at the start of July. A planning meeting was scheduled for June to confirm all technical criteria was in place. Discussions were ongoing with the caterers and the Director hoped to offer basic catering as part of the Museum experience.

#### **Item 3. Reports from Committees:**

##### **3.1 Performance, Audit & Risk Assurance Committee**

The Chair reported on key outputs which Council noted.

##### **3.2 Development Committee**

The fundraising environment was unclear and alterations to NAM's product focus could be important for recalibrating funding into the future.

### **3.3 Collections & Research Committee**

The Chair of the Committee briefed Council on the Fellowship and thanked the NAM Foundation, NAM Development Trust and the Army for their support.

#### **Item 4. NAMTL**

The NAMTL Board met last week and discussed various scenarios at length. Council made a commitment to stand behind NAMTL pending a recovery plan.

#### **Item 5. Finance**

The Deputy Director reported on the last financial year which Council noted.

The Chairman thanked the Director and Deputy Director for their hard work and thanked the Sponsor for supporting the NAM through difficult times.

#### **Item 6. Health & Safety Report**

Council noted the Health & Safety report.

#### **Item 7. Any Other Business**

The draft Council membership plot was being finalised for review.

##### **Item 7.1 Collections & Research Committee Terms of Reference**

Council approved the Terms of Reference.

##### **Item 7.2 Development Committee Terms of Reference**

Council approved the Terms of Reference.

In closing, the Chair thanked the NAM team and the Director in particular for looking after the Museum and its staff during such challenges.